



**Authorization to Release Protected Health Information**

**4424 NE Glisan  
The Li Wellness Building  
Portland, Oregon 97213  
503-484-8608 (phone)  
503-549-8684 (fax)  
Hawkonchurch@gmail.com**

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CLIENT'S FIRST, MIDDLE, AND LAST NAME    AND    DATE OF BIRTH

I, \_\_\_\_\_, hereby authorize  
Name of Client/Guardian

**Melvin L Hawkins, LCSW Counseling Services**

- To give health records to
- To receive health records from
- To verbally exchange health information with

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Purpose: I authorize the exchange or disclosure of the health information for the following reasons:

-Continuity and coordination of care

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To or from (recipient or sender),

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Name of Individual/Organization

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Address

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Phone Number & Fax Number

By initialing or checking the spaces below, I specially authorize the disclosure of the following health information:

- ☐ Therapy case notes
  - ☐ Medical records (progress notes)
  - ☐ Medications records used in treatment
  - ☐ School reports (IEP, 504, Behavioral health records)
  - ☐ Treatment Plans
  - ☐ Mental Health Assessment
  - ☐ Discharge Summary
  - ☐ Screening Tools, Other Assessments
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I have been informed and fully understand that this protected health information may be in written, oral, or report form. I understand that the information used or disclosed related to this authorization may be subject to re-disclosure and may no longer be protected under federal law. However, I also understand that federal or state law may restrict re-disclosure of HIV/AIDS information, mental health information, and drug/alcohol diagnosis, treatment, or referral information.

I understand that I have the right to refuse to sign this authorization and that my refusal will not negate treatment, payment, enrollment, or eligibility for benefits. Client/Parent/Guardian may revoke this authorization at any time, but such revocation may not be retroactive. If you revoke this authorization, the information described above may no longer be disclosed for the purposes described above. To revoke this authorization, please inform me and line of revocation can be signed and dated below.

This Release of Information is good for one year to this date: \_\_\_\_\_

Printed name parent/guardian/client: \_\_\_\_\_

Signature parent/guardian/client: \_\_\_\_\_

Date \_\_\_\_\_

Revocation signature and date \_\_\_\_\_